



ICIP 2009 *Author Travel Grant Program*

ICIP 2009 is pleased to offer participation grants (travel + registration) for authors with demonstrated financial need (note that there is a separate program for student authors).

Eligibility and selection: A limited amount of funding is available for non-student authors in need of travel support. Such authors are eligible to apply for a grant covering the cost of travel (transportation and hotel) and conference registration at ICIP. *Awards will be made based upon demonstrated financial need, and preference will be given to first-authors from institutions and countries which have not traditionally been represented at IEEE ICIP. Institutions are asked to provide a contribution toward the cost of the author's participation.*

The award process is entirely separate from the paper review and acceptance process and will occur after the technical review stage.

Awards: Awards will cover conference registration, air travel, and hotel accommodation in Cairo. Plane tickets will be purchased for recipients and hotels and registration will be paid directly.

Application process: Applications must be submitted through the conference website only. Required information includes:

1. Applicant information, as well as a travel cost estimate:
 - applicant's name and contact information (institution, mailing address, e-mail address, phone)
 - supervisor's name and contact information (e.g., postdoctoral advisor, department chair)
 - the title, author list, and number of their paper (assigned by the paper submission system at the time of submission)
 - the approximate cost of round-trip airfare to Cairo from the applicant's location (provide price in local currency and in equivalent US Dollars, as well as the carrier and the source of the price information [internet, travel agent, etc.])
2. A supporting letter from the supervisor. This letter should include
 - A demonstration of financial need,
 - A description of the institution's monetary contribution toward the author's participation costs and the amount (e.g., covering local travel expenses, food).



- A statement confirming that in the event that the author receives a grant and subsequently does not attend ICIP 2009 to present his/her paper, the institution will reimburse the IEEE SPS in the amount of the grant.
3. Supporting letters in addition to that required in (2) (e.g., from a department chair and/or dean) are optional. If included, they should reiterate the institutional contribution toward costs and the no-show reimbursement guarantee mentioned in (2) above.

Selection process: A committee will review the applications, considering geographic diversity, financial need, and the contribution of the author's institution. *Preference will be given to first authors on papers.*

Tentative timeline: The application deadline is July 31, 2009. Awardees will be notified by August 7, 2009, and will have one week following notification to accept or decline the award.

Please note that acceptance of an award represents a commitment to attend the conference and to present the paper. Institutions will be held financially responsible for reimbursing the IEEE Signal Processing Society for costs incurred for grants to individuals who do not subsequently present their papers at the conference. Additionally, the IEEE may impose sanctions on authors of no-show papers.